



9 July 2014

Invitation to Trusteeship Training

The Council for Medical Schemes' Education and Training Unit would like to invite all newly appointed Trustees to attend a two-day Introduction to Trusteeship Training, at no cost. The training is scheduled to take place as follows:

GAUTENG	18 – 19 September 2014	8:30 – 15:30
CAPE TOWN	02 – 03 October 2014	8:30 – 15:30

The topics to be covered are:

Day 1:

Introduction to Trusteeship: Focusing on Medical Schemes Governance

- Role of the Principal Officer
- Role of the Trustees
- Administration of Medical Schemes
- Overview of Medical Schemes Act
- Complaints Procedures and Compliance Priorities

Day 2:

Financial Management: Understanding Medical Schemes Finances

- Understanding of Financial Statements
- Solvency
- Investments

You are requested to respond no later than **10 September 2014** for Gauteng & **23 September 2014** for Cape Town. Details of venues; agenda and directions will be e-mailed upon RSVP.

All responses and queries should be directed to m.mmusi@medicalschemes.com

NB: The Unit has expanded its Trusteeship Training activities and added two other programmes:

1. In-depth programme (which was piloted in November 2013)
2. Accredited programme

Detailed information on these two programmes will be communicated in due course.

Thanking you in advance for your co-operation.

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