



CIRCULAR

Reference : REF Submission dates 2011
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Date : 4 May 2011

CIRCULAR NO 16 OF 2011: REF SUBMISSION DATES FOR 2011

Period	Period Ended	Date the grids will be sent out	Deadline for REF Submissions*
Quarter 1 of 2011	31 Mar 11	8 Jul 11	22 Jul 11
Quarter 2 of 2011	30 Jun 11	9 Sep 11	23 Sep 11
Quarter 3 of 2011	30 Sep 11	4 Nov 11	25 Nov 11
Quarter 4 of 2011	31 Dec 11	17 Feb 12	02 Mar 12

* (The due date is for the electronic submission of returns on the website, only one signed hard copy must be submitted to the office within one week)

Please note that the grids must be completed in accordance with Version 5 of the guidelines for the identification of beneficiaries with REF risk factors, available on our website (www.medicalschemes.com).

Special care must be exercised to precisely follow the instructions relating to the electronic submissions in the e-mails that accompany the REF grid templates that are sent out by the CMS. In particular, the templates sent to schemes must not be modified in any manner; the layout must not be changes.

Kind regards,

A handwritten signature in black ink, appearing to read 'Boshoff Steenekamp', is written over a light grey background.

Boshoff Steenekamp
REF & Strategic Projects Specialist