



**CIRCULAR**  
FOR RELEASE ON  
2011/01/10

Reference : Quarterly Return 4 of 2010  
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## **CIRCULAR 1 OF 2011: QUARTERLY STATUTORY RETURNS FOR THE PERIOD ENDED 31 DECEMBER 2010**

The Office of the Registrar of Medical Schemes (Office) has finalised the 2010 Quarterly Statutory Return online programme, which is now available on our website (<https://www.medicallchemes.com/Returns/>).

The deadline for the submission of Quarter 4 of 2010 is 18 February 2011, as per Circular 18 of 2010.

The following signed documentation must be physically submitted to the Office of the Registrar by no later than 18 February 2010, to ensure a complete submission:

- Two hard copies of the Quarterly Statutory Return – with the watermark “Final for Signature MM/DD/YYYY”;
- Two sets of December 2010 management accounts; and
- Detailed investment schedules including a breakdown of all the underlying assets per institution. Please also refer to Circular 7 of 2005 in this regard

( <http://www.medicalschemes.com/files/Circulars/Circular7of2005.pdf> );

The Principal Officer, Chairperson and one other trustee signatory must sign these documents, as is required in terms of section 39 of the Act.

Your attention is drawn to the provisions of section 66(3) of the Act, in terms of which any medical scheme which fails to furnish the Registrar with the prescribed documentation shall be liable to a penalty of R1,000 (one thousand rand) for every day, which the failure continues. Please note that the deadline applies to the receipt of the signed documents by the office and not merely the electronic submission.

Your cooperation will be highly appreciated.



**Tebogo Maziya**

**Head: Financial Supervision Unit**

**Council for Medical Schemes**