



CIRCULAR

Reference : Standard Guidelines
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CIRCULAR 44 OF 2014: STANDARD GUIDELINES ON FORMAT OF BUSINESS PLANS FOR REGISTRATION OF A NEW MEDICAL SCHEME, NEW/ RESTRUCTURED BENEFIT OPTIONS, REGULATION 29, AMALGAMATIONS, REINSURANCE AND STANDARD MANAGEMENT ACCOUNTS

The Council for Medical Schemes (CMS) would like to express its appreciation to the industry for making use of the following standard guidelines when preparing submissions to the Office:

- Guideline for the preparation of a business plan pursuant to an application for the registration of a new medical scheme;
- Guideline for the preparation of a business plan pursuant to an application for a new/ restructured benefit option;
- Guideline for the preparation of a business plan where a medical scheme is not meeting the statutory solvency requirements in terms of Regulation 29 of the Medical Schemes Act 131 of 1998;
- Guideline for the preparation of a business plan pursuant to an application for the amalgamation of schemes;
- Guideline for the preparation of a business plan pursuant to an application for reinsurance in terms of Section 20 of the Medical Schemes Act 131 of 1998 (Act); and
- Guideline on Standard Management Accounts.

The CMS is in the process of enhancing these guidelines, which are currently published on our website www.medicalschemes.com under:

- Standard Guidelines for the preparation of a business plan where a medical scheme is not meeting the statutory solvency requirements as per Regulation 29;
<http://www.medicalschemes.com/files/Guidelines%20and%20Manuals/GdlnMinSlvncy20140213.doc>
- Standard Guideline for the preparation of a business plan pursuant to an application for a new medical scheme;
<http://www.medicalschemes.com/files/Guidelines%20and%20Manuals/GdlnNewMedicalScheme20140213.doc>
- Standard Guideline for the preparation of a business plan pursuant to an application for a new/ restructured benefit option;
<http://www.medicalschemes.com/files/Guidelines%20and%20Manuals/GdlnBsnsPlnBOstructure20140213.doc>
- Standard Guidelines for the preparation of a business plan pursuant to an application for an amalgamation of schemes;
<http://www.medicalschemes.com/files/Guidelines%20and%20Manuals/GdlnBnPlnAmlgSchm20140213.docx>
- Standard Management Accounts;
<http://www.medicalschemes.com/files/Guidelines%20and%20Manuals/GdlnManagementAccs20140213.doc>
- Guideline to trustees for submission of reinsurance contracts.
<http://www.medicalschemes.com/files/Guidelines%20and%20Manuals/GdlnBoTReinsuranceContracts20140213.doc>

All medical schemes and other interested parties are kindly requested to provide the CMS with comments and suggestions in respect of these guidelines on or before 31 October 2014 to b.tshele@medicalschemes.com.

Your input will be highly appreciated.

Kind Regards



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