



Hadefields Office Park Block E  
1267 Pretorius Street  
Hatfield  
0028

The Council for Medical Schemes (CMS) was established in terms of the Medical Schemes Act (MSA) 131 of 1998 to provide regulatory oversight to the medical schemes industry. The CMS is a public entity listed under Schedule 3A of the Public Finance Management Act (PFMA).

## REQUEST FOR PROPOSAL

### Administration of Practice Code Numbering System (PCNS) In The Medical Schemes Industry

Regulation 1 made under the MSA requires the CMS to approve an organisation or body to allot practice code numbers to health care providers who offer their services to medical scheme beneficiaries. This notice is a Request for Proposals from interested organisations or bodies to administer the PCNS.

#### Scope of the project

The CMS seeks to approve an organisation or body that should be able to, as a minimum, have the following competencies;

- The ability to compile a health care provider registry
- An information technology (IT) system capable of maintenance of the integrity of the data in the health care provider registry
- The ability to gather, as a minimum, the following data from health care providers in order to facilitate the administrative and statistical obligations required by the PCNS:  
Name of provider or licensed entity; Practice code number; Professional number or number from licensing authority; Provider discipline organisation(s); Membership of managed care organisations (where applicable); Provider demographic details (where applicable); Address – postal and physical; Contact details.

The approved entity will also be required to meet the following requirements:

- The ability to create a PCNS; the ability to ensure that all data collected from health care providers is used solely for the purpose for which it is intended; Ownership of the data in the provider registry rests with the CMS.
- The approved entity will therefore need to implement systems that ensure all data in the provider registry is transmitted to the CMS at the end of each quarter;

In adjudicating proposals, the CMS will apply the following criteria:

**Functional Ability:** IT Infrastructure, Independence, Billing of health care providers, Capacity, Numbering System, Client Care, Fee structure: **80%**

**Other Criteria:** Pricing and B-BBEE Scorecard: **20%**

**The deadline for the submissions of the Request for Proposals is 13H00 on 22 June 2012, the documents should be clearly marked for attention:**

The Tender Committee; Council for Medical Schemes; 1267 Pretorius Street; Hadefields, Block D & E; Hatfield; Pretoria; 0028

Shortlisted bidders will be invited to make a presentation to the Tender Committee and an on-site inspection may be conducted.

A Request for Proposals (RFP) document can be requested via email from Waheda Khan. The RFP document will outline full details about the solution being sought as well as other relevant tender instructions which need to be followed.

**emails should be directed to: [w.khan@medicalschemes.com](mailto:w.khan@medicalschemes.com)**

**CLEARLY MARKED IN THE SUBJECT LINE: "PCNS Tender 2012-Request for Proposal"**

**Queries should be directed to: Waheda Khan Telephone: 012 431 0563**