



The Council for Medical Schemes is the regulatory authority for medical schemes and associated entities, and was established in terms of the Medical Schemes Act 131 of 1998. The following position exists for persons driven by a desire to protect the public interest.

CLINICAL ANALYST

You will work within the Clinical Unit of the Council, and will report to the Strategist in the Office of the Registrar. You will be part of a team responsible for the following:

- Analysis of clinical aspects of complaints; including the preparation of clinical opinions directed to complaints adjudication analysts;
- Conducting appropriate research with regards to new technology and treatment modalities where applicable to clinical opinions;
- Maintenance of clinical complaint database, and production of quarterly reports;
- Assisting with the development of common understanding of shared responsibility with regards to the implementation of PMBs;
- Facilitating with queries regarding the PMB interpretation;
- Providing assistance with the preparation of circulars and other official documents to clarify interpretation of PMBs;
- Providing support to the review of PMBs;
- Preparation of presentations and other training documents and manuals where necessary;
- Training of medical schemes, managed care organisations, administrator staff, and health care providers when appropriate;
- Clinical support to Benefits Management Analysts during the review of scheme rules and benefit schedules; and
- Review compliance of benefits and exclusions with PMB regulations.

Skills and Knowledge Base - We require the following skills and abilities:

- Registered Nurse with a Degree or Diploma: General, Midwifery and/or Psychiatric nursing or related qualifications;
- Other qualifications which will be considered an advantage include post graduate qualifications in public health, epidemiology, and evidence based medicine;
- Exposure to the medical schemes environment will be an advantage;
- Ability to handle pressure;
- Knowledge of the medical schemes industry;
- A sense of urgency, commitment, and tenacity;
- Good judgment and time management;
- Mature self-starter with organizational skills and ability to communicate effectively; and
- Computer literacy - MS Office: Word, Excel and PowerPoint.

If you are motivated, tenacious, thorough, accustomed to paying attention to detail and capable of working with a variety of projects simultaneously, forward your résumé to:

Ms G. Ngutshana, Human Resources Officer, Council for Medical Schemes,
Private Bag X34, Hatfield, 0028, Fax no. 012 431 0670,
e-mail: g.ngutshana@medicalschemes.com

We offer a competitive remuneration package based on qualification and experience.

Closing date: Friday, 02 November 2012

Note: Correspondence will be limited to short-listed candidates only. If you do not hear from us within two months of this advertisement, please accept that your application was unsuccessful.

Council for Medical Schemes is committed to the principles of employment equity