



The Council for Medical Schemes is a statutory body established by the Medical Schemes Act (131 of 1998) to provide regulatory supervision of private health financing through medical schemes.

The following position exists for the person driven by a desire to protect the public interest.

## TECHNICAL MARKET ANALYST: BENEFITS MANAGEMENT

You will work in the Benefits Management unit of the Council and report to the Head: Benefits Management; you will be responsible for:

- *Guidelines/Standards: Marketing of schemes and rules:* Developing and continuously updating the guidelines/standards for the marketing of schemes and guidelines on structure of rules of medical schemes (marketing by schemes includes brochures, websites, application forms, etc.) Ensuring guidelines are developed in line with the requirements of the PMB Code of Conduct and Medical Schemes Act (MSA).
- *Analysis: Marketing materials:* Analysing the existing schemes' marketing materials (marketing materials include all forms of communication to relevant stakeholders); and where there are conditions applicable, monitoring and applying appropriate interventions until resolution.
- *Analysis: Marketing and distribution arrangements:* Evaluating the mechanisms used by schemes in marketing and distribution with the aim of increasing the quality of information and accuracy of scheme marketing initiatives. Investigating and advising on a mechanism to ensure that the structure and method in which schemes go to market are in line with standards and the MSA.
- *Involvement in support projects for the unit:* Providing technical support to other projects within the unit and within CMS upon request; Undertaking analyses of health policy and health systems as it relates to private health care reforms; and
- Stakeholder engagement and technical analysis on private health care pricing issues.

Skills and Knowledge Base - We require the following skills and abilities:

- A B Degree in Economics or Mathematics or Statistics or Actuarial sciences or equivalent qualification;
- 3 years' working experience in a Healthcare Administrator and/or Managed Healthcare and/or Medical Scheme environment;
- Knowledge and experience in healthcare marketing and product development will be an advantage;
- The ability to analyse intricate benefit designs and provide in depth analysis thereof;
- The ability to read and interpret marketing materials and relevant legislations;
- Data management and interpretation thereof, specifically in the healthcare environment;
- Project management experience;
- Outstanding quantitative and qualitative reasoning skills;
- The ability to work well independently, with minimal supervision, as well as in a team environment;
- Strong interpersonal skills with the ability to interact effectively with internal and external customers; and
- Proficiency in using Microsoft Office programmes in particular Excel, Word and PowerPoint.

Clearly specify on the subject line which position you have applied for.

If you are motivated, tenacious, thorough, accustomed to paying attention to detail and capable of working with a variety of projects simultaneously, forward your résumé to:

Ms G. Ngutshana, Human Resources Officer, Council for Medical Schemes,  
Private Bag X34, Hatfield, 0028, Fax no. 012 431 0670,  
e-mail: [recruitment@medicalschemes.com](mailto:recruitment@medicalschemes.com)

Closing date: Friday, 25 April 2014

We offer a competitive remuneration package based on qualification and experience.

Note: Correspondence will be limited to short-listed candidates only. If you do not hear from us within two months of this advertisement, please accept that your application was unsuccessful  
Council for Medical Schemes is committed to the principles of employment equity