



Principal Officers

Ref: BMU/marketing material
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Circular 11 of 2010: Schemes' application forms and marketing materials for 2010

The Office of the Registrar is reviewing the application for membership forms and marketing material of medical schemes to ensure fairness to members, compliance with the Medical Schemes Act (Act 131 of 1998), and consistency with the schemes' registered rules in terms of Section 32 of the Act.

It is in this regard that you are requested to provide this Office with the following documents:

1. the original marketing material / brochure / information guides or any other guide / benefit schedules, including any other benefits furnished to members but not provided for in the rules / exclusions and limitations;
2. application for membership form (also the application forms for additional dependants);
3. application for chronic medication registration form and/or any disease programmes;
4. any application for PMB (prescribed minimum benefit) registration form;
5. scheme's medicine formularies for each option and any other guides / information that the member may have received from the scheme in this regard; and
6. scheme's DSP (designated service provider) lists per option.

You are kindly requested to submit the above by no later than 31 March 2010 and thereafter before the end of January of each year.

Your cooperation will be highly appreciated.

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HEAD: BENEFITS MANAGEMENT UNIT
COUNCIL FOR MEDICAL SCHEMES

A statutory body established in terms of the
Medical Schemes Act, 1998 (Act 131 of 1998)

Chairperson: Prof. W Pick Acting Registrar & CE: C Burton-Durham