



## CIRCULAR

Reference: Standard Guidelines  
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### Circular 71 of 2020: Standard guidelines on the format of business plans submitted to the Council for Medical Schemes

The Council for Medical Schemes (CMS) would like to express its appreciation to the industry for making use of the standard guidelines when preparing submissions to the Office.

The CMS is in the process of enhancing these guidelines, which are currently published on our website:

- Guideline for the preparation of a business plan pursuant to an application for the registration of a new medical scheme as per Section 22 of the Medical Schemes Act (click [here](#));
- Guideline for the preparation of a business plan pursuant to an application for the registration of a new/restructured benefit option(s) as per Section 33 of the Medical Schemes Act (click [here](#));
- Guideline for the preparation of a business plan pursuant to an application for an amalgamation of medical schemes as per Section 63 of the Medical Schemes Act (click [here](#));
- Guideline for the preparation of a business plan where a medical scheme is not meeting the statutory solvency requirements as per Regulation 29 of the Medical Schemes Act (click [here](#));
- Guideline to the trustees for the submission of reinsurance contracts with registered insurers to the Registrar of Medical Schemes in terms of Section 20(3) of the Medical Schemes Act (click [here](#)); and
- Guideline for the preparation of Standard Management Accounts (click [here](#)).

All medical schemes and other interested parties are kindly requested to provide the CMS with comments and suggestions in respect of these guidelines on or before 4 December 2020 to [z.mthethwa@medicalschemes.co.za](mailto:z.mthethwa@medicalschemes.co.za)

Your input will be highly appreciated.

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